

# ONBOARD EMERGENCY RESPONSE CHECKLIST

## MAGNOLIA MARINE TRANSPORT COMPANY

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Vicksburg, MS 39181  
(601) 638-5921  
(601) 638-8475 fax

In the event of a discharge of oil or substantial threat of a discharge, the following steps must be taken at once:

1.) The **Tow-Boat Captain** must telephone the **Qualified Individual** and/or **Alternate Qualified Individual** and report the following information:

**James K. Smith** (601) 638-5921 24 Hour **Gaylon Cox** (601) 638-5921 24 Hour  
**(Primary QI)** **(Alternate QI)**

**Michael Lowry** (601) 638-5921 24 Hour  
**(Alternate QI)**

Towing Vessel Name	Type and Quantity of Oil On-Board
Tank Barge's Name and Official Number	Nature and Details of Defects and Damage
Barge Size and Type	Details of Pollution
Date and Time of Incident	Estimate of Oil Threatened or Discharge
Location of Incident	Weather and Sea Conditions
Nature of Incident	Actions Taken or Planned On-Scene
Course, Speed and Track of Vessel	Current Condition of Barge
Radio Frequencies Guarded by Towing Vessel	Injuries and/or Deaths (if any)

IT IS NOT NECESSARY TO WAIT FOR ALL INFORMATION BEFORE REPORTING DISCHARGE

2.) The **Tow-Boat Captain** must also telephone the **National Response Center** at **(800) 424-8802** or **(202) 267-2675** and all appropriate **State and Local Agencies** and report the above information.

3.) The crew must perform the following tasks to minimize harm to the environment due to the discharge or substantial threat of discharge:

- Deploy spill boom and sorbents located on towboats and vessels
- Transfer products to seaworthy tank or vessel, if necessary
- Perform damage stability assessment
- Perform all repairs safely possible
- Aid response organization in performing lightering, towing, repairs and firefighting

4.) After further information is gathered about the situation, the **Qualified Individual** and/or **Alternate Qualified Individual** must contact the **National Response Center, State and Local Agencies, and Oil Spill Response Contractors**, and update them with the following information:

- Additional details on the type of cargo on-board
- Additional details on the barge and its ability to transfer cargo, ballast and fuel
- Additional details on the quantity, extent and the movement of pollution, and continuation of discharge
- Any changes in the on-scene weather and sea conditions
- Actions being taken with regard to the discharge and movement of the vessel

THIS CHECKLIST MUST BE KEPT IN THE BINDER INSIDE THE DOCUMENTATION CONTAINER ON-BOARD THE BARGE